

Oakland Borough Council
General Business Meeting
380 State Street
Susquehanna, PA 18847
September 8,2022

Attendance: President Valerie Senese, Vice- President Gary Boughton, Robert Muiteer, Brad Krayeski, Patrick Gall, Administrator Jennifer Bixby, Treasurer/ Assistant Administrator Rhonda Parfitt, Solicitor John Martin, Chief Officer John Creamer.

Absent: Mayor Randy Glover.

Announcement: After the general business meeting on September 8, 2022 at 7:46 pm Oakland Borough Council went into an executive session for contractual, personnel, and litigation purposes. Meeting ending at 8:45 pm.

Meeting Called to Order at 7:00 p.m.

THIS MEETING IS BEING RECORDED.

Pledge of Allegiance and moment of silence was observed.

1. Agenda:

A. Motion to adopt the agenda with addition:

1.Under Financial Reports.

A. Add letter C – Authorize signatures for investments.

Motion by Robert Muiteer, 2nd by Brad Krayeski to accept agenda with addition. All in favor, motion carried.

2. Minutes:

A. Motion by Robert Muiteer, 2nd Vice-President Gary Boughton to approve the August 11, 2022 minutes as presented. All in favor, motion carried.

3. Public Comment was opened at 7:01 p.m. by President Valerie Senese.

A. Jessica Komula, address 27 East High Street, Susquehanna, PA. 18847. Ms. Komula was wondering if there are any updates on hiring Roy Williams for Code Enforcer. Brad Krayeski informed resident that this will be discussed later in the meeting.

Public comment was closed at 7:03 p.m. by President Valerie Senese.

4. Community Development Committee Report:

A. Chairperson Heather Krayeski was not present to give report. Will be tabled till next month.

5. Financial Reports:

A. Motion by Robert Muiteer, 2nd by Brad Krayeski. to approve the Treasurer's Report. All in favor, motion carried.

B. Motion by Vice- President Gary Boughton, 2nd by Robert Muiteer to approve and pay Bill List as presented. All in favor, motion carried.

C. Treasurer Rhonda Parfitt explained that the account has been set up with Edward Jones Financial Investments. According to Edward Jones Financial Investments only one signature is required. Oakland Borough's policy is 1 employee and 1 Council member. Motion by Vice-President Gary Boughton, 2nd by Brad Krayeski to have Treasurer Rhonda Parfitt and Finance Chairman Robert Muiteer to be the signatures on any paperwork from Edward Jones Financial Investments. All in favor, motion carried.

6. Correspondence:

There was no correspondence for this month.

Codes Report:

Verbal report was given by Brad Krayeski. After reviewing job description and other documents Mr. Williams has started working. Mr. Williams has been already been going through Oakland Borough. Mr. Williams has already sent out 5 letters to residents. Brad Krayeski explained that point of contact policy will stay the same. Complaints will be sent himself, Brad Krayeski or Administrator Jennifer Bixby. Then the information will be passed onto Mr. Williams.

7. Police Report:

Verbal report was given by Chief Officer Creamer. A report consisting of patrolling, 2 traffic stops, drug arrest, smoke- burning, domestic, neighbor dispute, suspicious person. A motion by Brad Krayeski, 2nd by Patrick Gall to accept police report and hours. All in favor, motion carried.

8. DPW Report:

A. Randy Glover, Head of DPW was not present to give a report.

B. President Valerie Senese proposed to Council to consider a motion to advertise and accept sealed bids to sell the Salt Dogg and back rack. Motion by Brad Krayeski, 2nd by Robert Muiteer. All in favor, motion carried.

C. President Valerie Senese informed Council that there were no applications submitted for the help wanted ad. President Valerie Senese proposed running a help wanted ad in the Mulligan's Shopping Guide with a cap of \$100.00 to run ad. Motion by Brad Krayeski, 2nd by Robert Muiteer to run ad in Mulligan's Shopping Guide with a cap of \$100.00. All in favor, motion carried.

9. Finance Committee Report:

- A. Chairman Robert Muiteer stated there was no meeting this month. Nothing to report.

10. Parks Committee Report:

- A. Chairman Gary Boughton for Park Committee stated there was no meeting this month.
- B. Chairman Gary Boughton stated Brown's Tree Service removed the large Oak tree and removed the old wood on August 23, 2022. Chairman Boughton stated he went up and inspected the site and the work was satisfactory.
- C. Chairman Boughton informed Council that OEM has the cameras for the park when Oakland Borough is ready to install them. President Valerie Senese explained to Council that the poles are on a hold right now, but Mr. Jenkins will be ready to install the poles as soon as the poles come in.
- D. Chairman Boughton expressed tree thinning at lower end park when the leaves are off.
- E. Chairman Boughton reviewed the quotes from Priority Fencing, Budget Fencing, and Chris Miller Contracting Service with Council for fixing and or removal of the fence around basketball court.
The quotes were:
 - 1. Priority Fencing to remove fence: \$2,138.40; To fix fence \$7,054.78.
 - 2. Budget Fence to remove fence: \$1800.00; To fix fence \$4,850.00.
 - 3. Chris Miller Contracting Services: To remove fence and cover holes where poles were with modified: \$1850.00.
- F. After discussing the options Patrick Gall motioned, 2nd by Robert Muiteer to have Chris Miller Contracting Service remove the fence as he included modified. All in favor, motion carried.

11. Food Pantry:

Jennifer Bixby gave a verbal report that a very generous doner donated soap, laundry detergent, dish detergent, and shampoo. Food Pantry is running very well.

12. Grant Update:

- A. President Valerie Senese explained that the estimated cost of diesel fuel to remove the Oakland Dam has increased by \$4,000.00. American Rivers is asking Oakland and Susquehanna to pay \$2,000.00. American Rivers has applied for the Marcellus Legacy grant from the County for \$4,000.00. On September 23, 2022 American Rivers will know if they will receive the Marcellus Legacy Grant money. If so, American Rivers will not need the \$2,000.00 from Oakland Borough. President Valerie Senese did share with Council a signed letter of support for American Rivers grant application to the Marcellus Legacy Grant. Motion by Robert Muiteer, 2nd by Patrick Gall to pay American Rivers \$2,000.00 for diesel fuel escalation for the dam removal. All in favor, motion carried.

- B. Vice-President Gary Boughton informed Council that the DCNR grant was announced on 9/6/2022. Oakland Borough will be receiving \$94,600.00 for the renovation of baseball field, comfort station and concessions building; construction of pedestrian walkways and dugouts; installation of scoreboard, bleachers, fencing and utilities.

Old/Tabled Business

13. Motion by Vice-President Gary Boughton, 2nd by Robert Muter to adopt the Resale/ Rental Unit Inspection Request with the following changes in the check list:
 1. Add carbon monoxide detector.
 2. Fire extinguishers in kitchen and by main heating source.
 3. In first paragraph on check list to say if present air conditioner/ pool- spa- etc.All in favor, motion carried.
14. The Pond has been tabled. President Senese stated that she was working on getting some environmental agencies interested.
15. 3- year contract with Susquehanna Fire Department has been tabled until Oakland Borough receives pricing.
16. President Valerie Senese gave an update on Security Camera for inside Borough Building. President Senese explained to Council that Oakland Borough will get a quote for OEM, also some security cameras from Amazon. To purchase 6 cameras the price range would be \$500.00 to \$1,000.00 for wire or wireless.
17. President Valerie Senese gave an update to Council that 3 Residents of Oakland Borough has received help from the Area Agency on Aging this year. Motion by Patrick Gall, 2nd by Brad Krayski to give Area Agency on Aging a donation of \$500.00. All in favor, motion carried.
18. President Valerie Senese stated to Council to be prepare for interviews for the Newsletter in October. If any suggestions submit them to Ms. Bixby by email or phone call. President Senese would like it approved at October 13, 2022 meeting.

New Business:

19. Vice- President Gary Boughton inquired about Halloween. It was agreed to have trick or treating from 6-8 p.m. on October 31,2022. Will discuss parade plans with Chairperson Heather Krayski from Community Development Committee.

Adjournment:

Motion by Brad Krayski, 2nd by Robert Muter. All in favor, motion carried. Meeting ended at 7:44 p. m.

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