

**Oakland Borough Council  
General Business Meeting  
380 State St.  
Susquehanna PA 18847  
March 12<sup>th</sup> 2026**

**Council in attendance:** William Deakin, Ronald Beavan, Douglas Arthur, Scott Arthur, Michael Payne, Brett Deakin, Patrick Gall, Justine Ord, Secretary.

**Absent:** Wendy MacDonald Dudley

**Meeting called to order:** 7:00pm led by President William Deakin, President

William Deakin stated the meeting was being recorded.

Pledge of allegiance and moment of silence was observed.

1. **Approval of agenda:** Motion made by Ronald Beavan and Seconded by Patrick Gall, motion carried.
2. **Approval of February meeting minutes:** Motion made by Douglas Arthur and Seconded by Patrick Gall, motion carried.
3. **Public Comment** opened at 7:03 closed at 7:06.
  - A. Susan Arthur, tax collector, wanted a resolution to be made up so she may collect a fee to make duplicates and to answer any lawyer questions ect.
4. **Community Development:**
  - A. See attached Letter
  - B. Sarah VanScotten has joined the committee
  - C. Christine Deakin also brought up some ideas for Park fundraising, such as Movie night and other fun things.
  - D. Also discussed was a grant for sidewalks on Westfall Ave. Possible CBDG grant in 2027.
  - E. Also discussed was the sale of hydro-electric building. More information will need to be gathered.
  - F. There may also be a Green Space Grant for the Hydro-electric property. The grant will be available in 2027 at a 5% match.

5. **Financial Reports:**

- A. **Approval of Treasurers Report:** Motion made by Patrick Gall and Seconded by Ronald Beavan, motion carried
- B. **Approval of PAID bills:** Motion by Patrick Gall and Seconded by Ronald Beavan. Motion carried
- C. **Approval of bills TO BE PAID:** Motion made by Michael Payne and Seconded by Ronald Beavan, motion carried  
There were some questions on the Insurance Payment if was yearly or monthly. Justine phoned HA Thompson and it was for the year. She also had the payments broken down into two separate payments to make things a bit easier on the Borough. The breakdown of our insurance billing was sent to council.
- D. **Approval to PAY John Martin, Solicitor:** Motion by Patrick Gall and Seconded by Doug Arthur, motion carried

6. **Correspondence:**

- A. **HA Thompson insurance** on concession stand, tabled until we know how much it will be to add coverage to the inside contents. Right now, we just have the building covered, not contents.
- B. **Little League Season 2026: See Attached letter.**

Council also discussed mowing the field, installing the counter top in the concession stand and supplying the Porta-Potties (2) at the Park from April 1- July 1 2026. The council gave permission for the use of concession stand to store equipment and other things the little league will need access to. Porta Potties are a concern, as far as pricing it will possibly be a \$300.00 a month expenditure for the borough. Also, a hand-washing station? We are not sure on the cost. We are currently looking into pricing.

Douglas Arthur stated in years past little league has covered dumpster and Porta-Potties. We did mow, but they maintained all field maintenance due to regulations and specific measurements that the league will need. Douglas also stated that we have a dumpster at the garage that can be used to dispose of all garbage, they just need to bring it over and drop it off.

We do have some funds to use on the park, and other monies that are designated to the concession stand only.

Also mentioned that the bank behind the concession stand may need fencing. More discussion will need to be had.

- C. Sewer project update: The council was shown the field reports of the daily progress reports and photos of what was done each day of work.
- D. IRM close out letter of our insurance claim on the vandalism at the hydro-electric building. We have no coverage on vandalism only liability, if someone should get hurt.

7. **Codes Report:** Report given by Ronald Beavan

Ronalds reported the Rental Inspections list. February there are 3 homes that are not rentals and for March 5 homes are not rentals. There was some discussion on how to prove a renter vs boarder. Ronald will check on the codes for this situation.

8. **Mayors Report:** Mayor not present

9. **DPW Report:** None given

10. **Finance Committee:** Tabled will hold a special meeting March 26<sup>th</sup>, 2026 at 7pm at the borough offices. Also stated that we were denied a loan through Honesdale National Bank.

11. **Food Pantry:** There was a date change and time change with Weinberg. The new date is the 3<sup>rd</sup> Thursday of the month at 1-3pm or 2-4pm it will depend on drop off times. There is no conflict with any time they will be needing the Borough Building.

12. **Grant Updates:** DCNR has been closed out, we received 11,820.00 that was deposited. It is the 10% return. We are currently still waiting on sidewalk grant.

13. **Old Business:**

A. Food Pantry donation was covered by Community Development

B. Renter Ordinance was discussed. Ronald Beavan discussed some things he checking on. One of them being, changing the Ordinance to a 3-year inspection, but if occupancy changes the inspection will take place and the 3 year clock will start over. Ronald Beavan also asked about the 100.00 fee break down. 75.00 goes to COG and 25.00 goes to us for administrative fee

for certified letters, postage ect. Further discussion will need to happen.  
Tabled for now.

- C. We will be looking for bids for Borough Building roof. William Deakin, President stated he did not want council members working on building. We need licensed and insured person to do the job. Patrick Gall stated he some materials that could be used to fix the roof, he will be checking on that for us.
- D. Comprehensive plan committee is in need of members. Christine Deakin, Brett Deakin and Pat Gall are now on the committee. A motion was made by Ronald Beavan and Seconded by Pat Gall motion carried to accept all to the Comprehensive Plan Committee.
- E. Side Walk Ordinance: **TABLED**

#### 14. **New Business:**

- A. Loan for sewer repair. Honesdale National Bank declined us for a loan. We are currently working with Peoples Security Bank. Peoples Bank has received all information that has been requested. Ronald Beavan also mentioned that the interest on the current loan we have on the Borough Building was automatically going to go up to 7% interest. Ronald Beavan handled the loan to keep it at 4.5% interest; we have 10 years left to pay off.
- B. Resolution 2026-1 Agility Agreement with Penn Dot. Motion made by Ronald Beavan and Seconded Patrick Gall to sign the agreement. All in favor. Signed and sent.
- C. Resolution 2026-2 Mayor in charge of security cameras. Motion made by Patrick Gall and Ronald Beavan to sign the resolution, all in favor.
- D. Resolution 2026-3 Police Protection within the boundaries of Oakland Borough. **TABLED**
- E. Handicapped deck/ramp to be added to main door on building. Due to an 18 inch drop off Douglas Arthur would like to fill with dirt and add a ramp and railing. More discussion will be had.
- F. A new Oakland Borough Sign was discussed. We will continue this discussion.

G. Before the meeting was adjourned Douglas Arthur handed William Deakin his resignation letter, we did not accept it at this time due to some information that is needed to be cleared up with court house due to Douglas being on council and also holding a position on election board.

15. Adjournment: A motion was made by Patrick Gall and Seconded by Ronald Beavan, all in favor meeting closed at 8:54pm.