

Oakland Borough Council
General Business Meeting Minutes
380 State Street
Susquehanna, PA 18847
March 10, 2022

Attendance: President Valerie Senese, Vice-President Gary Boughton, Robert Muiteer, Brad Kraveski, Solicitor John Martin, Mayor Randy Glover, Administrator Jennifer Bixby

Absent: Council Member Patrick Gall, Treasurer/Assistant Administrator Rhonda Parfitt

President Valerie Senese called meeting to order at 7:02 p.m.

Pledge of Allegiance and moment of silence

President Senese made the announcement that Oakland Borough Council held an executive session on February 10,2022 at the following times: 6:30 p.m. to 6: 50 p.m. for personnel and litigation purposes. President Senese made an announcement that the Oakland Borough Council held an executive session for personnel and litigation on March 10,2022 from 6:30 p.m. to 6:52 p.m.

1. Agenda:
 - A. Motioned by Robert Muiteer, 2nd by Gary Boughton. All in favor, motion carried to adopt the agenda with changes.
 1. Add to bill list the Penelec bills that just arrived March 10,2022 at the amount of \$170.83.
 2. Under Park Committee report letter B excavating at park was changed to Costar quote for Park at 50% deposit.
 3. Number 14 letter B grant to DCED for Local Share Account will be voided.
 4. Under New Business a special meeting to review request to DCNR's application for park.
2. Minutes:
 - A. Motion by Robert Muiteer, 2nd by Brad Kraveski. All in favor, motion carried to approve the February 10, 2022 minutes as presented.
3. Public Comment:
 - A. William Deakin of 5337 Hight Street, Susquehanna, PA 18847 submitted to Council a letter of interest to fill vacant Council seat.
 - B. Scott Arthur of 5157 Prospect Street, Susquehanna, PA 18847 submitted to Council a letter of interest to fill vacant Council seat.
 - C. Doug Arthur questioned when the decision would be made for the vacant seats for Council. President Senese stated that Council will review the letters and will have an answer in a reasonable amount of time.
4. Community Development Committee Report:
 - A. Verbal report given by Heather Kraveski, Committee Chairperson. (See attached)
 - 1.Motioned by Gary Boughton, 2nd by Robert Muiteer. All in favor, motioned carried to place ad in Transcript for Veteran's Fag. The ad would run for 2 weeks for \$192.00.

2. Motioned by Gary, 2nd by Robert Muiiter to purchase 230 postcards for \$46.00 and 230 stamps at \$.40. All in favor, motion carried.
 3. Motion by Robert Muiiter, 2nd by Gary Boughton to help fund Mother's Day Luncheon of \$100.00 and use of Borough Building. All in favor, motion carried.
 4. Motion by Brad Karyeski, 2nd by Gary Boughton. All in favor, motioned to carried for OBCDC to be able to solicit money for fundraisers.
5. Financial Reports:
- A. Presentation of Treasurer's Report.
Council reviewed account balances. This report will be entered into public records.
 - B. Motion made by Brad Krayeski, 2nd by Robert Muiiter to approve and pay Bill List with addition of Penelec bills totaling \$170.38 to the list. All in favor, motioned carried.
6. Correspondence:
- A. Motion by Robert Muiiter, 2nd by Brad Krayesk to issue Permit for American Legion for Memorial Day Parade. All in favor, motion carried.
 - B. Letter from Adams Cable.
President Senese explained that the Adams Cable Bill will go from \$78.73 to \$103.00 as of April 1, 2022. President Senese explained that the rate still falls below the FCC national average which is currently \$156.71.
7. Codes Report:
- A. Brad Krayeski had nothing to report at this time.
8. Police Report:
- A. Chief Officer Creamer gave verbal report. (See attached.)
 - B. Chief Officer Creamer also mentioned that there has been people hanging out in the park at 1:30 2:00 a.m. in the park. Brad Krayeski mentioned that there is a curfew ordinance. President Senese would like to look into an ordinance for a fine.
9. DPW Report:
- A. Randy Glover, Head of DPW gave a verbal report. DPW has been keeping up with winter maintenance as best as possible. There are a lot of potholes that would need repair. Would like to get more road repair or wait and see on the price of asphalt.
 - B. Jennifer Bixby gave update on tractor: There was nothing on the Costars website. Randy Glover, Head of DPW questioned what to do about purchasing a new tractor. President Senese recommendation after opening bids to use the tractor for winter maintenance for now and start saving for a new tractor. Schedule ahead for projects so the Oakland Borough could rent a tractor or ask another municipality if the Borough could borrow theirs.
 - C. Randy Glover, Head of DPW requested that the dump truck get sent out and repaired. Have a new box /dump body, and have it undercoated. Would also like to purchase a new insert/dump body for bed of white truck. Randy Glover, Head of DPW will shop for what he is asking for and met with Finance Committee. DPW and Finance Committee will present numbers to the Council.
 - D. Randy Glover, Head of DPW requested hiring someone to mow lawns and help with DPW work. After interviews of 3 applicants his recommendation is to hire Christopher Eger at

\$15.00 per hour. Motioned by Gary Boughton, 2nd by Brad Krayeski to hire new DPW worker. All in favor, motioned carried.

10. Finance Committee Report:

- A. Robert Muiiter mentioned that the Finance Committee did not meet.
- B. Robert Muiiter gave a verbal report from talking to Tom Burke from Brian T. Kelly, CPA & Associates, LLC. Motion for President Senese to sign audit representation letter for Council. Motion by Brad Krayeski, 2nd by Gary Boughton. All in favor, motioned carried.

11. Parks Committee Report:

- A. Gary Boughton would like to have the Parks Committee met with the Oakland Borough Committee Development Committee and discuss doing share events at the park.
- B. CBDG grant total is \$39000.00 with a 50% match for park. With installation of pour and play, and playground equipment the total dollar amount is estimated \$62,580.00. Oakland Borough does not have to put this out to bid as it is being purchased from Costar. Oakland Borough has raised \$23,810.00. Motion to pay Costar and 50% match was made by Gary Boughton, 2nd by Brad Krayeski. All in favor, motion carried.

12. Food Pantry:

- A. Jennifer Bixby, Manager of Food Pantry gave verbal report. Mentioned that 2 very generous doners gave the following: 1 case a soap from a doner, and another doner gave a \$300.00 check. Jennifer also informed Council that she had purchased meat and butter from Schneider's market.

13. Grant Update:

- A. The CBDG grant for Prospect St is a total of \$60,000.00. One bid came in at the price of \$81,850.00 with additional to relocate utilities, if necessary, of \$12,750.00. Due to the increase CBDG will let us put this money to another project that CBDG has already funded, and resubmit the application at a higher amount. Projects to consider would be finishing the sidewalks on Westfall Avenue on the one side, or the park. Motion from Brad Krayeski, 2nd by Gary Boughton to redistribute the money to finishing the one side of sidewalks on Westfall Avenue. If any money left over will start on lower end of the other side. All in favor, motion carried. CDBG will be notified of our plans.
- B. Submitting grant to DCED for Municipal Assistance Program with a zero match to help with 50% match for Army Corp of engineering program. Motion by Robert Muiiter, 2nd by Brad Krayeski for Resolution for DCED grant.
- C. A special meeting will be held on March 17,2022 for the purpose to submit DCNR grant application in the amount of \$94,672.50 and resolution for the baseball field. Motioned by Robert Muiiter, 2nd by Brad Krayeski. All in favor, motioned carried. Jennifer Bixby will have advertisement placed in Transcript.

Old/Tabled Business

- 14. Solicitor John Martin mentioned that the petition to reduce Council from 7 to 5 has been submitted to the court. Waiting to hear for date on hearing from the court.
- 15. Robert Muiiter gave an update on recycle electronics. There is no recycling facility that is taking any electronics. If you have a printer, it would be best to reach out to Staples to see if they would dispose of it for you. If you have a monitor or computer, it would be best to check with Best Buy to see if they will dispose of it for you.

New Business:

No new business.

Adjournment:

Motioned by Robert Muter, 2nd by Brad Krayeski. All in favor, motion carried. Meeting ending at 8:04 p.m.