

**Oakland Borough Council**  
**General Business Meeting**  
**380 State Street**  
**Susquehanna, PA 18847**  
**June 8, 2023**

**Announcement:** Oakland Borough Council went into an executive session after the General Business meeting on May 15, 2023 at 6:00 p.m. for contractual, personnel, and litigation purposes. Meeting ended at 6:45 p.m.

**Attendance:** President Valerie Senese, Robert Muiteer, Brad Krayeski, Patrick Gall, Mayor Randy Glover, Administrator Jennifer Bixby.

**Absent:** Vice-President Gary Boughton, Treasurer/ Asst, Administrator Rhonda Parfitt, Solicitor John Martin.

**Meeting Called to Order** at 7:00 p.m. by President Valerie Senese.

Pledge of Allegiance and moment of silence was observed.

**THIS MEETING WAS ANNOUNCED IT WAS BEING RECORDED**

1. Agenda:
  - A. A motion by Robert Muiteer, 2<sup>nd</sup> by Patrick Gall to adopt the agenda with the following additions:  
Under # 13 Grant Updates. Letter G will be CDBG grant park application. Letter H will be update on DCED RFP, and Letter I will be EMHR grant update.  
All in favor, motion carried.
2. A motion by Brad Krayeski, 2<sup>nd</sup> by Robert Muiteer to approve the May 15, 2023 minutes as presented. All in favor, motion carried.
3. President Valerie Senese opened public comment at 7:02 p.m.  
There was no public comment.  
President Senese closed public comment at 7:03 p.m.
4. Community Development Committee Report:
  - A. There were no meeting minutes to submit to record.
  - B. Chairperson Heather Krayeski was absent for meeting. There was no verbal report given.
5. Financial Reports:

- A. A motion by Patrick Gall, 2<sup>nd</sup> by Robert Muiter to approve Treasurer's Report as presented. All in favor, motion carried.
  - B. A motion by Patrick Gall, 2<sup>nd</sup> by Robert Muiter to approve and pay Bill List as presented. All in favor, motion carried.
6. Correspondence:  
There were no Correspondences to record.
7. Codes Report:
- A. A verbal report was given by Brad Krayeski.
    - 1. Mr. Krayeski stated that he gave Mr. Williams his exit interview that went very well. Mr. Krayeski and Mr. Williams discussed what the Borough could do better with the code program. Mr. Williams stated that Oakland Borough is on the right track with our programs. Mr. Williams also said that he would help Oakland Borough out as much as he can. Mr. Krayeski stated that was very nice of him. Mr. Williams left on good standing with Oakland Borough.
    - 2. COG meeting went well. COG is moving in the right direction of getting a new Code Officer, as the current inspector is running for District Magistrate. Mr. Krayeski informed Council that more municipalities are in need of Code Officer. Correspondence is going out to the Municipalities to see what their needs are. Mr. Krayeski let the committee know that Oakland Borough is in need of 6 hours per week is what Oakland Borough is willing to bring to the table. If more municipalities join the Officer should have 40 hours per week. New Milford is very interested in moving forward with this. Hopefully with more municipalities joining, the municipalities would come together and help pay for the training.
    - 3. Mr. Krayeski is following up on 2 current complaints. 1 is a trash complaint on Prospect Street, and the 2<sup>nd</sup> one is a weed complaint. Mr. Krayeski asked Council what course of action would they like to take with properties that are unkept? President Senese tabled this till next month's meeting to consider the course of action to be taken.
8. Police Report:
- A. Mayor Randy Glover gave a verbal report in the absence of Chief Officer Creamer. Mayor Glover informed Council there was 33.5 hours of patrolling, unwanted person, neighbor dispute, assault, trespassing, loud noise complaint, speeding vehicle, out with CYS, Landlord/tenant dispute, suspicious person, animal, property issue.
9. DPW Report:
- A. A verbal report was given by Randy Glover, Head of DPW.

1. The new guy Dan has started working. Working on clearing ditches, weed whacking and mowing the park.
2. Christopher is now 18 years old. There is nothing that he can't do at this time. Mr. Glover would like him to get the Physical Examination and then take him out in the truck.
3. DPW workers have used all the cold patch up. Mr. Glover is going to order another skid of cold patch.
4. Mr. Glover informed Council that ditches Mr. Miller started are open but not finished. Mr. Miller will be coming back to finish them.

10. Finance Committee Report:

- A. There is meeting minutes from May 23, 2023 with the Water Authority to submit to record.
- B. A verbal report was given by Robert Muiter.
  1. Robert Muiter and Treasurer Rhonda Parfitt discussed the CD's that Oakland Borough has.
  2. There was a meeting between Oakland Borough and the Water Authority to discuss first payment for the ARPA funds as no bills have been submitted for reimbursement. The Water Authority explained they had been waiting to hear from the Borough confirming they could proceed. Mr. Muiter explained that the Council was still in support and the plan was still a "go". Mr. Muiter explained there had been some kind of lack of communication.
- C. President Senese explained that USPS Postage Rates are expected to go up effective July 9, 2023.

11. Parks Committee Report:

- A. There were no meeting minutes to submit to record.
- B. There was no report was given as Gary Boughton, Head of Parks Committee was absent.
- C. President Senese explained to Council that there is progress for Internet and Cameras at the park.
- D. Tree thinning at lower end park.

12. Food Pantry:

- A. A verbal report was given by Ms. Bixby.
  1. Ms. Bixby informed that the food pantry is running very well at this time.

13. Grant Update:

- A. President Senese gave an update on the DCNR grant for park. Oakland Borough is going to schedule a volunteer day with Mr. Boughton, Head of Parks Committee to remove the old fence, dugout and removal of an old tree, so the park will be ready for the start of park renovation in the spring.

- B. Ms. Bixby informed Council that Delta and Willow Play are coordinating together to have the stakes placed when Willow Play is scheduled to place the pour in place. As Delta is concerned that someone might remove the stakes. Willow Play will let Ms. Bixby know the date that this will be happening.
- C. President Senese informed Council that KSG has submitted paperwork to PennDOT for sidewalk from Boyden Street to Wilson Avenue and Westfall Avenue.
- D. A motion by Robert Muieter, 2<sup>nd</sup> by Patrick Gall to accept the Resolution # 2023-7 for the ECMS for PennDOT. All in favor, motion carried.
- E. A motion by Robert Muieter, 2<sup>nd</sup> by Patrick Gall to accept JHA's proposal for a boundary and topographic survey for \$5,500.00 near the PennDOT project. All in favor, motion carried.
- F. President Senese explained that there is a grant from CDBG park application needs to be in by July, 31,2023. Oakland Borough could ask between \$40,000.00 (forty thousand dollar) and \$50,000.00 (fifty thousand dollars) that could be used as a match for the DCNR match. Mr. Muieter asked what the match amount would be for the CDBG grant. Ms. Senese stated there is no match on this grant.  
A motion by Patrick Gall, 2<sup>nd</sup> by Robert Muieter to submit the CDBG grant application for \$40,000.00 (forty thousand dollars) to \$50,000.00 (fifty thousand dollar). All in favor, motion carried.
- G. President Senese reported to Council that the RFP for the comprehensive plan will be reviewed by Susquehanna Council at their meeting on June 14,2023. After approval from Susquehanna Council Oakland Borough would be able to run the RFP.
- H. President Senese informed Council Oakland Borough did receive the EMHR grant for \$7,500.00 (seven thousand five hundred dollars) to finish the Overlook Project.

**14. Old/ Tabled Business:**

- A. President Senese informed Council that "The Pond" will be evaluated in the STMP grant in the impact tourism study.
- B. President Senese informed Council that 2 Computers and Security Cameras for inside Borough Building has been ordered from OEM from the STMP Phase II grant. Mr. Muieter asked if the conference equipment also was ordered. President Senese explained that it hasn't, but consider Oakland Borough upload each meeting to the computer and have each monthly meeting put on the website so that residents that that were unable to make the meeting, would be able to hear the meeting and understand what Council has been doing.
- C. Mr. Muieter asked where Oakland Borough and Susquehanna was with the removal of the Dam. President Senese stated that the removal of the Dam is scheduled for July. American Rivers would like to host an educational community event, with slides and education on how the dam is removed. American Rivers would like to commentate the history of the Dam. They would like to have food, music and drinks at the Ira Reynolds Park for educational and history for children and adults. Mr. Muieter questioned about the beams that are coming out. President Senese explained that Oakland and Susquehanna had a meeting and Oakland and

Susquehanna would be able salvage first what is left over would be able to provide to the public. A member of the public had questions on the removal of the dam. President Senese explained her questions could be answered after new business.

**15. New Business:**

There is no business for this month.

**16. President Senese opened public comment at 7:29 p.m.**

A member of the public asked why if the dam is Oakland property that all the commemorating would be taking place in Susquehanna? President Senese explained even though it is the Oakland Dam, Susquehanna has done all the work for the grants, working with the Dam State and Federal agencies, and coordinating with the company that will be removing the dam. It is a joint project with both Borough's. Susquehanna Borough also has the Ira Reynolds Park that could be used for a community event next to the removal of the dam. President thanked member of the public for her comment. President Senese closed public comment at 7:31 p.m.

**Adjournment:**

Robert Muiter motioned, 2<sup>nd</sup> by Patrick Gall to adjourn meeting. All in favor.

Meeting ended at 7:32 p.m.

Council went into executive session for contractual, personnel, and litigation purposes at 7:35 p.m. Meeting ended at 8:15 p.m.