

Oakland Borough Council
Meeting Minutes
380 State Street
Susquehanna, PA 18847
July 10th, 2025

Attendance: President Brad Krayeski, Vice President Robert Muiteer, Valerie Senese, Debra White, Mike Payne, Patrick Gall and William Deakin

Call to Order: The meeting was called to order at 7pm by President Krayeski, the pledge of allegiance and a moment of silence was observed. It was noted that the meeting is being recorded.

Announcements: the following announcements were made

- The Oakland Borough Council held an executive session on June 20th, 2025, from 6:01 PM to 6:30 PM for Personnel Purposes.
- The Oakland Borough Council held an executive session on June 27th 2025, from 6:22 PM to 7:19 PM for Personnel Purposes
- The Oakland Borough Council held an Emergency Meeting of the Oakland Borough in response to the July 3rd, Disaster Event, on July 4th at 5:00 PM at the Oakland Borough Building.
- The Oakland Borough Council held an executive session on July 10th from 6:42 PM to 6:46 PM for Personnel Purposes.

Agenda:

- A. Councilman Gall made a motion to adopt the agenda, seconded by councilman Payne, all in favor, motion carried.
1. Approval of minutes:
 - a. Motion by Councilman Muiteer, seconded by Councilman Gall to approve the June 12th meeting minutes as presented by Councilman Valerie Senese, all in favor, motion carried.
 - b. Motion by Councilman Deakin, seconded by Councilman Gall to approve the June 27th meeting minutes as presented by Councilman Valerie Senese, all in favor, motion carried. Abstained: Councilman Muiteer, Councilman Payne
 - c. Motion by Councilman Payne, seconded by Councilman Muiteer, to accept the July 4th Emergency meeting minutes as presented by Councilman Valerie Senese, all in favor, motion carried. Abstained: Councilman Deakin, Councilman White
2. Public Comment was opened at 7:06 PM and closed at 7:15 PM

- a. Doug Arthur:
 - i. Thanked Councilman Krayeski for providing a generator for the Food Bank for the July 3rd event.
 - ii. Questioned where wood from the July 3rd event was going
 - b. Ron Beaven:
 - i. Thanked Councilman Krayeski and Mayor Glover for helping during the July 3rd event
 - c. Marie Curtis: Made a request for Susan Arthur to have access to the Borough Building on behalf of the food bank. Provided an update on food bank service
 - d. Jack Agler: Thanked Alan Hall for response to the July 3rd event and the Borough workers
3. Community Development: no report
4. Financial Reports:
- a. Motion by Councilman Payne, seconded by Councilman Muter, to approve the treasurers report as presented, all in favor, motion carried.
 - b. Motion by Councilman Gall, seconded by Councilman Deakin to approve and pay the Bill List items as deemed necessary for the Borough and in accordance with previous Bill List Items, all in favor, motion carried.
5. Correspondence:
- a. Motion by Councilman Muter, seconded by Councilman Gall to send ordinances to Judge Legg for record retention with the Susquehanna County Courthouse, all in favor, motion carried.
 - b. Motion by Councilman Senese, seconded by Councilman Gall to approve the updated Food Bank Agreement with Weinberg Northeast Regional Food Bank, all in favor, motion carried.
6. Codes Report:
- a. Verbal Report was provided by President Krayeski
 - i. A stop work order was being issued on a property
 - ii. There was a housefire that was being addressed
 - iii. President Krayeski reported that he is not seeking re-election and needs a new elected official to attend the Council of Government meetings as a liaison. President Krayeski mentioned there is a reimbursement for attendance but that he has been donating the funds to the Borough. There was no further discussion from the Council.
7. Mayors Report:
- a. Verbal Report :
 - i. It was discussed that a Disaster Declaration was created for the July 3rd event

- ii. A County services flyer was discussed and provided to the public who was present
 - iii. Discussion on the continuation of debris pick-up was reviewed
 - iv. Discussion regarding a Utility Commission Complaint was discussed regarding the July 3rd storm event
 - v. An update was provided that leftover lines will continue to be picked up by the owners in the coming weeks.
 - vi. Chestnut Street was discussed regarding a recent hole in the road that was filled with modified temporarily and would be investigated further
 - b. Motion by Councilman Muiteer, seconded by Councilman Payne to ratify the hiring of Hunter Koziol, at \$15 an hour with a 90-day probationary period, temporary with the opportunity to become permanent part-time, all in favor, motion carried.
 - c. Motion by Councilman Gall, seconded by Councilman Payne to ratify the hiring of Spencer Beamer, at \$15 an hour, with a 90-day probationary period, temporary with the opportunity to become permanent part-time, all in favor, motion carried.
8. Finance Committee Report:
- a. Councilman Muiteer provided an update from the previous treasurer regarding the status of treasurer duties.
 - b. Discussion regarding the Budget Committee for 2026 took place. President Kraveski approved the Budget Committee to consist of: Councilman Deakin, Councilman Gall, Councilman Payne with the goal of having a draft for Council to review at the September meeting.
9. Food Pantry:
- a. No update
10. Number ten of the agenda was missing and the order skipped to number 11.
11. Grant Updates were provided as presented in the agenda and discussed in the meeting:
- a. LSA grants: Truck has been delivered and both projects have been fulfilled and closed out. Bank accounts need to be closed.
 - b. DCNR: We are awaiting the deposit for the amendment that was approved in the amount of \$23,600. We will also receive the final 10% (\$9,150) of the original grant amount upon closing out of the grant. Minichi has completed all work, final inspections have been done and we are awaiting a final invoice. Carl will communicate when it's time for the invoice to come.

- c. StMP: A draft version of the Comprehensive Plan has been provided, and a final meeting will be scheduled to review the draft and create a finalized report, Councilman Senese will send a copy of the report to the Council via email.
- d. ARPA: Nothing to report
- e. CFA: It was reported that the railing should be fixed shortly.
- f. PPC: It was reported that the Borough should hear back by the end of the summer.

12. Old/Tabled Business:

- a. Council received the updated plan for the sewer project. Council will review them and send out for bid

13. New Business:

- a. Motion by Councilman Payne, seconded by Councilman Muiteer to hire previous administrator, Jennifer Bixby at the rate of \$20 an hour, part time, 20 hours a week, temporarily, to serve as the senior administrator/treasurer. Aye: Senese, White, Krayeski. Nay: Deakin, Gall
- b. Motion by Councilman Gall, seconded by Councilman Muiteer to continue to advertising for the administrator, treasurer position, all in favor, motion carried.
- c. Motion by Councilman Payne, seconded by Councilman Muiteer to change the passcodes on the Borough Building entrance door and administrator doors, all in favor motion carried.

14. Adjournment:

- a. Motion by Councilman Muiteer, seconded by Councilman Gall to adjourn the meeting at 7:46 PM, all in favor, motion carried.