

Oakland Borough Council  
Re-Organization and General Business Meeting  
380 State Street  
Susquehanna, PA 18847  
January 2, 2024

**Announcement:** Oakland Borough Council went into executive session before the General Business meeting on December 14 ,2023 at 6:00 p.m. for contractual, personnel, and litigation purposes. Meeting ended at 6:55 p.m.

Oakland Borough Council went into executive session after the General Business meeting on January 2, 2024 at 7:50 p.m. for contractual, personnel, and litigation purposes. Meeting ended at 8:13 p.m.

**Attendance:** Mayor Randy Glover, Valerie Senese, Robert Muter, Solicitor John Martin, Administrator Jennifer Bixby, newly Elected Officials: Debra White, Brad Krayeski, Patrick Gall, Teena Gall, William Deakin.

**Absent:** Treasurer/ Asst. Administrator Rhonda Parfitt

Meeting was called to order by Mayor Randy Glover at 7:00 p.m.

Pledge of Allegiance and a moment of silence was observed.

**THIS MEETING WAS ANNOUNCED IT WAS BEING RECORDED**

Mayor Randy Glover sworn in the newly Elected Officials:

- Brad Krayeski
- Debra White
- Patrick Gall
- Teena Gall
- William Deakin

1. Motion by Ms. Valerie Senese, 2<sup>nd</sup> by Robert Muter to adopt the agenda as presented. All in favor, motion carried.

2. Mayor Glover opened for Nominations and appointment of Council President:  
Mr. Robert Muter nominated Ms. Valerie Senese, 2<sup>nd</sup> by Debra White.  
Ms. Teena Gall nominated Mr. William Deakin, 2<sup>nd</sup> by Mr. Patrick Gall.  
Motion by Ms. Debra White, 2<sup>nd</sup> by Mr. Patrick Gall to close nominations for President.  
Mayor Randy Glover closed the nominations.  
Mayor Glover asked for a vote for Ms. Senese as President.

Yay for Ms. Senese was: Robert Muter, Brad Krayski, Debra White, Valerie Senese.  
Nay for Ms. Senese was: Teena Gall, William Deakin, Patrick Gall.  
Mayor Glover asked for a vote for William Deakin for President.  
Yay for Mr. Deakin was: Teena Gall, Patrick Gall, William Deakin.  
Nay for Mr. Deakin was: Robert Muter, Debra White, Brad Krayski, Valerie Senese.  
Mayor Glover announced that Ms. Valerie Senese is the new Council President. Mayor Glover passed the gavel to newly appointed President Valerie Senese.

President Senese opened Nominations and appointment of Vice-President:  
Mr. Brad Krayski nominated Robert Muter, 2<sup>nd</sup> by Ms. Debra White for Vice-President.  
Mr. Patrick Gall nominated William Deakin, 2<sup>nd</sup> by Ms. Teena Gall for Vice-President.  
Motion by Mr. Patrick Gall, 2<sup>nd</sup> by Ms. Debra White to close nominations.  
President Senese asked for a vote for Mr. Robert Muter.  
Yay for Mr. Muter was: Ms. Valerie Senese, Ms. Debra White, Mr. Brad Krayski, Mr. Robert Muter.  
Nay for Mr. Robert Muter was: Ms. Teena Gall, Mr. Patrick Gall, Mr. William Deakin.  
President Senese asked for a vote for Mr. William Deakin.  
Yay for Mr. William Deakin: Ms. Teena Gall, Mr. Patrick Gall, Mr. William Deakin.  
Nay: Mr. Robert Muter, Ms. Valerie Senese, Ms. Debra White, Mr. Brad Krayski.  
President Valerie Senese announced that Mr. Robert Muter is the newly elected Vice-President.

3. President Valerie Senese opened Nominations and appointment of President Pro Tempore

Mr. Robert Muter nominated Mr. Brad Krayski, 2<sup>nd</sup> by Debra White.  
Mr. Brad Krayski nominated Mr. William Deakin, 2<sup>nd</sup> by Mr. Patrick Gall.  
President Senese asked Mr. Krayski if he wanted to forfeit his nomination as he nominated Mr. William Deakin. Mr. Krayski stated no.  
President Valerie Senese asked for a vote for Mr. Brad Krayski.  
Yay: Mr. Robert Muter, Mr. Brad Krayski, Ms. Debra White, Ms. Valerie Senese.  
Nay: Ms. Teena Gall, Mr. William Gall, Mr. Patrick Gall.  
President Valerie Senese asked for a vote for Mr. William Deakin.  
Yay: Ms. Teena Gall, Mr. William Deakin, Mr. Patrick Gall.  
Nay: Mr. Robert Muter, Ms. Debra White, Mr. Brad Krayski, Ms. Valerie Senese.  
President Senese announced that Mr. Brad Krayski is newly elected President Pro Tempore.

4. Motion by Mr. Robert Muter, 2<sup>nd</sup> by Mr. Patrick Gall to keep meeting date and time the 2<sup>nd</sup> Thursday of each month at 7:00 p.m. and to advertise it in the Susquehanna Transcript.

All in favor, motion carried.

5. Other Board/Committee Nominations:

- President Senese stated that Mr. Michael Payne was interested in filling the Vacancy Board Chair. Ms. Teena Gall asked if it was advertised. President Senese stated it was advertised in the Susquehanna Transcript.

Motion by Mr. Robert Muieter, 2<sup>nd</sup> by Mr. Patrick Gall.

Yay: Ms. Valerie Senese, Ms. Debra White, Mr. Robert Muieter, Mr. William Deakin, Mr. Brad Krayski, Mr. Patrick Gall.

Nay: Ms. Teena Gall.

Motion was carried by vote of 6 (six) Yays for Mr. Micheal Payne as Vacancy Board Chair.

- President Senese announced that the Community Development Committee and Park Committee would be combined till spring. Ms. Heather Krayski, Chairperson. Members would include Ms. Larena Nickerson, Ms. Valerie Senese, Ms. Debra White, Treasurer Ms. Rhonda Parfitt, Administrator Ms. Jennifer Bixby.
- President Senese announced that the Finance Committee would consist of Mr. Robert Muieter, Ms. Valerie Senese and Treasurer Rhonda Parfitt.

6. Decisions:

- Motion by Mr. Robert Muieter, 2<sup>nd</sup> by Mr. Patrick Gall to not adopt Robert Rules of order. All in favor, motion carried.

- Motion by Mr. Brad Krayski, 2<sup>nd</sup> Ms. Debra White to have Ms. Valerie Senese, Mr. Robert Muieter, Treasurer Rhonda Parfitt and Administrator Jennifer Bixby for signatures on checks.

All in favor, motion carried.

- Motion by Mr. Robert Muieter, 2<sup>nd</sup> Mr. Patrick Gall to adopt the Rules of Conduct for Public meetings.

All in favor, motion.

- Points of Contact for:

A.) Motion by Mr. Patrick Gall, 2<sup>nd</sup> by Ms. Debra White to have Mr. Randy Glover as Street Contact.

All in favor, motion carried.

B.) Motion by Mr. Robert Muieter, 2<sup>nd</sup> by Ms. Debra White to have Mr. Brad Krayski as Codes Contact.

All in favor, motion carried.

C.) Motion by Mr. Robert Muieter, 2<sup>nd</sup> by Ms. Debra to have Ms. Valerie Senese as Park Contact.

D.) All in favor, motion carried.

E.) Motion by Mr. Brad Krayski, 2<sup>nd</sup> by Ms. Debra White to have Ms. Valerie Senese as Administration Contact.

All in favor, motion carried.

F.) Motion by Mr. Robert Muiteer, 2<sup>nd</sup> by Ms. Debra White to have Mr. Randy Glover as Police contact.  
All in favor, motion carried.

7. Professional Services:

- Motion by Ms. Debra White, 2<sup>nd</sup> by Mr. Patrick Gall to keep Municipal solicitor – John Martin at \$500.00 (five hundred dollars) retainer, \$185.00 (one hundred and eighty-five dollars) per hour.  
All in favor, motion carried.
- Motion by Mr. Brad Krayeski, 2<sup>nd</sup> by Mr. Patrick Gall to keep Council of Government at \$180.00 (one hundred eight dollars) per year.  
All in favor, motion carried.
- Motion by Mr. Robert Muiteer, 2<sup>nd</sup> by Mr. Brad Krayeski to keep Sewage Enforcement- JHA and or COG.  
All in favor, motion carried.
- Motion by Mr. Brad Krayeski, 2<sup>nd</sup> by Mr. Robert Muiteer to keep Mr. Roy Williams, Codes Enforcement at \$20.00 per diem.  
All in favor, motion carried.

8. Motion by Mr. Robert Muiteer, 2<sup>nd</sup> by Mr. Brad Krayeski to accept the December 14, 2023 Meeting minutes as presented.  
Yay: Ms. Valerie Senese, Mr. Robert Muiteer, Mr. Brad Krayeski, Ms. Debra White.  
Abstained: Mr. Patrick Gall, Ms. Teena Gall, Mr. William Deakin.  
Motion carried.

9. President Senese opened Public Comment at 7:25 p.m.  
Mr. Doug Arthur 5157 Prospect Street, Susquehanna, PA 18847 requested information of potential damage at the Oakland Borough Park. Mr. Arthur is also requesting a new light for the flag pole outside the Borough Building.  
President Senese co  
Losed public comment at 7:26 p.m.

10. Financial Reports:

- A. Motion by Mr. Patrick Gall, 2<sup>nd</sup> by Mr. Robert Muiteer to approve Treasurer’s Report as presented.  
All in favor, motion carried.
- B. Motion by Mr. Patrick Gall, 2<sup>nd</sup> by Mr. Mr. Robert Muiteer to approve and pay Bill List as presented.  
All in favor, motion carried.
- C. Motion by Mr. Robert Muiteer, 2<sup>nd</sup> by Mr. Patrick Gall to establish the 2024 employees payrate as follows:

Jennifer Bixby annual salary \$33, 540.00\ hourly rate of \$16.13; Rhonda Parfitt \$400.00 monthly for treasurer stipend and \$18.00 hourly for Asst. Admin; Dan Kelly \$ 20.00 per hour; Christopher Eger \$15.25; Pete Miller \$22.00; Roy Williams \$20.00. Yay: Ms. Valerie Senese, Mr. Robert Muter, Ms. Debra White, Mr. Willam Deakin, Mr. Patrick Gall, Mr. Brad Krayski.

Nay: Ms. Teena Gall.

Motion carried.

- D. Motion by Mr. Patrick Gall, 2<sup>nd</sup> Mr. Brad Krayski for Resolution #2024-1 opening Certificate of Deposit with Edward Jones of \$15,000.00 (Fifteen Thousand dollars) at 5.35% for 6 (six) months.

All in favor, motion carried.

11. Correspondence:

There was no correspondence this month to report.

12. Codes Report:

- A. Motion by Mr. Patrick Gall, 2<sup>nd</sup> by Mr. Brad Krayski the proposed changes that was duly advertised to the public for public comment for the change to Chapter 135 Parking ordinance under Letter D to include number 6 to say "Parking to be restricted 24/7 along the West side of Westfall Avenue from approximately 50-feet north of East River Street to approximately 70- feet north of Prospect Street."

All in favor, motion carried.

13. Police Report:

There was no police report provided for this month.

14. DPW Report:

Report was given by Mr. Randy Glover as follows. Working on ditches. The ditch on 3<sup>rd</sup> Avenue was dugout and piping was taken care of it. Dump truck is at Cleveland's Garage. The box needs to be replaced. Mr. Glover is working on getting a quote for a new box. Discussion was presented by Ms. Teena Gall regarding the continued need for enlarging the ditches and pursuing eminent domain as an opportunity to widen the ditches further. Ms. Senese commented that another option could be to review the one-way study provided by L-TAP in 2023 to achieve the ditches needed with the narrow streets. The discussion ended with no actions taken.

15. Finance Committee Report:

Mr. Robert Muter stated that there was no formal meeting. Mr. Mutier stated that the finances are in order and the budget was approved at the last month meeting.

16. Community Development Report:

Ms. Heather Krayski, Chairperson was unavailable for meeting. No report was given. There will be a meeting to set goals for the upcoming year.

17. Ms. Senese announced that this will be covered under the grant updates.

- A. Ms. Bixby gave a verbal report that the Food Pantry is up and running well. Getting new applicants. Ms. White inquired what the food pantry could use. Ms. Bixby stated that personnel hygiene products, soap, laundry detergent. Ms. Senese explained that the food pantry started during COVID. It is used for any resident in Susquehanna County. The food pantry also helps homeless people.

18. Grant Update:

- A. Ms. Senese explained that for the DCNR grant Atlas came in with an electrical engineer on December 21, 2023. Discussed about moving the 2 utility poles that need to be relocated. Discussed the electrical services for the concession stand and scoreboard.
- B. Motion by Mr. Robert Muter, 2<sup>nd</sup> by Mr. Patrick Gall under the umbrella of DCNR sub contraction to hire IB ABEL for sealed design drawings for electrical services for concession stand, scoreboard and existing structure. Design of branch circuits within the concession stand area.  
All in favor, motion carried.
- C. Motion by Mr. Patrick Gall, 2<sup>nd</sup> by Mr. Brad Krayeski for Resolution #2024-2. DCNR is requesting a resolution for contract letter dated October 6, 2023 to accept Atlas's March 8, 2023 bid proposal.  
All in favor, motion carried.
- D. Ms. Senese gave an update that KSG is waiting to submit the amended Parking Ordinance Chapter 135 to PennDOT for lower end of Westfall Avenue sidewalk project. Still working with paperwork with PennDOT for upper Westfall Avenue sidewalk project. Mr. Brad Krayeski inquired if PennDOT was supplying the no parking signs. Ms. Bixby stated that she would ask KSG to find out.
- E. Ms. Senese explained waiting to hear on Local Share Account grants that has no match required for a new dump truck, playground equipment and baseball field.

19. **Old/Tabled Business:**

- A. Ms. Senese inquired if the updated SWN contract was done. Solicitor John Martin stated it was submitted but there has been no answer as yet.

20. **New Business:**

There was no new business to submit to record.

21. **Adjournment:**

Motion by Mr. Brad Krayeski, 2<sup>nd</sup> by Mr. Patrick Gall to adjourn. Meeting ended at 7:47 p.m.

Oakland Borough Council went into executive meeting at 7:50 p.m. for contractual, personnel, and litigation purposes. Meeting ended at 8:13 p.m.

