

Oakland Borough Council
Meeting Minutes
December 9, 2021
7:00pm. Oakland Borough Building
380 State Street
Susquehanna,PA 18847

Attendance: President Gary Boughton, Vice-President Valerie Senese, Pro-tem Brad Krayeski, Debra White, Robert Muiteer, Solicitor John Martin, Administrator Jennifer Bixby, Treasurer/Asst. Administrator Rhonda Parfitt.

Absent: Mayor Randy Glover, Council member Patrick Gall

1. Agenda

Motion to adopt the amended agenda by Valerie Senese, 2nd by Robert Muiteer. All in favor, motion carried.

2. Minutes:

Motion to accept meeting after proposed changes by Robert Muiteer, 2nd by Brad Krayeski. All in favor, motion carried.

A. Page #1: Removed with changes made in executive session on to adopt the proposed 2022 budget.

B. Page #2: All members of Council names were added in attendance. Chief Officer John Creamer's name was fixed from Officer Creamer to Chief Officer Creamer.

C. Page #4: On C. Miss Bixby explained what work PennDot did on Westfall Avenue. Took out it looks great. Ms. Senese name was fixed in E.

D. Page #6: On B. Did a walk thru the park, changed to did a walk through of the park.

E. Page #7: on C under proposed changes to agenda outline. Removal of reviewing employee time sheets in front of public eyes to reviewing time sheets in front of public due to personal protection.

3. Public Comment:

A. Mr. Arthur questioned why a thank you hasn't been put in newspaper about the Halloween Parade yet. Ms. Bixby explained she hadn't had a chance, but will get it done.

B. Ms. Arthur informed Council she had contacted Right to Know. Right to Know informed her that if Council was going to take a punitive action against her employment, Ms. Arthur had the right to know the complaint. Solicitor John Martin stated as far as he knew no punitive action had been done.

C. Ms. Arthur wanted to know why the article in newspaper was written about her like it was, that she did not say that word. Ms. Arthur then read the part she was

- speaking of. Ms. Arthur states she did not say ass she said butt. Ms. Senese explained she did say that word and that it was on the recorded minutes.
- D. Ms. Arthur requested to know how the Council could have an executive session before last month's regular meeting without a quorum. Mr. Muiter stated a quorum isn't required for an executive session.
4. Community Development Committee Report:
- A. Verbal report given by Heather Krayeski, Chairman of Committee.
5. Financial Reports:
- A. Motion to accept Treasurer Report by Valerie Senese, 2nd by Robert Muiter. All in favor, motion carried.
- B. Motion to accept Bill List by Valeries Senese, 2nd by Robert Muiter. All in favor, motion carried.
- C. Motion to adopt the 2022 budget as proposed with employees payrate as follows: Jennifer Bixby \$615.00 weekly; Rhonda Parfitt \$ 400.00 monthly for treasurer stipend and \$ hourly for Asst. Admin; Robert Gulley \$20.00 per hour; Paul Nulton \$20.00 per hour; Pete Miller \$20.00 per hour by Valerie Senese, 2nd by Robert Muiter. All in favor, motion carried.
- D. Motion to amend the bill list to pay Susquehanna/Oakland for month of November on receipt of November's bill, by Valerie Senese, 2nd by Debra White. All in favor, motion carried.
6. Correspondence: No Correspondence.
7. Codes Report:
- A. Mr. Krayeski reported no complaints.
8. Police Report:
- A. Chief Officer Creamer provided a verbal and a police log.
9. DPW Report:
- A. Motion to have repair on River Street for the bid of \$1,500.00 and allotment of \$2,000.00 by Valerie Senese, 2nd by Robert Muiter. All in favor, motion carried.
10. Codes Committee Report: Mr. Krayeski stated nothing to report.
11. Finance Committee Report: Nothing to report.
12. Parks Committee Report: A brief explanation was provided by Valerie Senese about a meeting scheduled with Little League for December 12,2021 attendance: Borough engineer Chris Maby, Mayor Glover, Valerie Senese, Jennifer Bixby.

13. Volunteer Committee Report: Nothing to report.

Old Business:

14. Ordinance Codification for advertisement was tabled

15. Street Light Replacement: Nothing to report

16. Food Pantry:

- A. A new freezer and a new refrigerator had been purchased due to generous donations from Oakland Township and an anonymous donor.

17. Grant Updates:

- A. We did not receive the GTRP grant the we applied for.
- B. CFA: Borough received \$300,000.00 for Westfall Avenue.
- C. A verbal report was given in Park Report about the meeting with DCNR on November 22,2021
- D. Dam removal grant was received for \$98,000.00
- E. Penn State Extension is putting in a grant for a DEP EE grant for 2023

18. Liability on cleaning sidewalks Jennifer Bixby shared email with council from Lanesboro Mayor Chris Maby. While Lanesboro provides snow removal as a service it is still the residents responsibility to remove the snow. Ms. Senese for the discussion for Oakland to service high volume roads for snow removal to be tabled until the January 2022 meeting. All the Council was in agreement.

New Business:

19. Complaint Form Process

- A. Motion to approve Complaint Form with Follow up Form by Vlaerie Senese, 2nd by Mr. Muiter. All in favor, motion carried.

20. Security Box at Bank:

- A. Motion to purchase a 3x10 security box at People's Security Bank for \$45.00 with names to be placed on the account as follows: Borough Solicitor John Martin, Borough President, Borough Administrator by Valerie Senese, 2nd Debra White. All in favor, motion carried.

21. Motion for Jennifer Bixby to write a letter of support for House Bill 1827 to Rep.

- Jonathan Fritz by Robert Muiter, 2nd by Valerie Senese. All in favor, motion carried.

22. Tri-Borough Coalition:

- A. Motion to approve Rhonda Parfitt to represent Oakland Borough in the Tri-Borough Coalition by Robert Muite, 2nd Gary Boughton. All in favor, motion carried.
- B. Ms. Senese abstained from vote due to conflict of interest as the employee of Susquehanna representing the coalition.

23. Adjournment: Motion to adjourn at 7:53. pm. by Valerie Senese, 2nd by Debra White. All in favor, motion carried.