

Oakland Borough Council
380 State Street
Susquehanna, PA 18847
General Business Meeting Minutes
April 14, 2022

Attendance: President Valerie Senese, Vice-President Gary Boughton, Robert Muiteer, Brad Krayeski, Solicitor John Martin, Mayor Randy Glover, Administrator Jennifer Bixby.

Absent: Council Member Patrick Gall, Treasurer/Assistant Administrator Rhonda Parfitt.

President Valerie Senese called meeting to order at 7:02 p.m.

Pledge of Allegiance and moment of silence

President Valerie Senese announced that meeting was being recorded.

Announcement: Oakland Borough Council held an executive session on March 10, 2022 at 8:05 p.m. to 8:15 p.m. for personnel and litigation purposes.

Oakland Borough held an executive session on April 1, 2022 at 6:00 p.m. to 6:30 p.m. for personnel and litigation purposes.

Oakland Borough held an executive session on April 14, 2022 at 6:30 p.m. to 6:46 p.m. for personnel and litigation purposes.

1. Agenda:

A. Motion by Brad Krayeski, 2nd by Robert Muiteer to adopt the agenda with changes. All in favor, motion carried.

1. Under DPW: G. will be to advertise to hire DPW worker.

2. Under Park: F. will be Ground Breaking Ceremony at Park.

Under C 1 Request for Volunteers to help pick colors for new ADA equipment at park.

3. Grant Update will be #13; New Business will be #14.

2. Minutes:

A. Motion by Robert Muiteer, 2nd by Gary Boughton to approve the March 10, 2022 minutes as presented. All in favor, motion carried.

B. Motion by Brad Krayeski, 2nd by Robert Muiteer to approve the March 17, 2022 special meeting minutes as presented. All in favor, motioned carried.

3. President Valerie Senese opened Public Comment at 7:05 p.m.

A. Doug Arthur inquired if gravel at bottom of Chestnut Street could be taken care of. President Senese stated the gravel will be taken care of on cleanup day April 23, 2022.

B. William Deakin of 5337 High Street, Susquehanna, PA 18847 inquired if Council has made a decision of his letter to fill empty seat on Council. President Senese stated that in the past Oakland Borough has had a hard time filling a quorum, asked the Solicitor to petition the courts to go from 7 to 5 members. Council encourages anyone interested to run in general

election. Mr. Deakin inquired when that was. President Senese stated that the election for write in is in the spring and general election is in November. Mr. Deakin submitted a petition for him to fill the vacant seat. A seconded petition signed by 60 residents not to go from 7 council members to 5.

President Senese stated that Vice-President Boughton stated that there would be open seats next year, but could run at any point in time.

- C. Scott Arthur of 5157 Prospect Street, Susquehanna, PA 18847 submitted a petition on behalf of himself to fill the vacant seat.
- D. Martin Lindsey of 20 East Street, Susquehanna, PA 18847 inquired requirements for Council Members. President Senese stated that person should be resident of the Borough for 1 year, a registered voter, and have had no felonies.

President Senese closed public comment at 7:10 p.m.

4. Community Development Committee Report:

- A. Verbal report given by Heather Krayeski, Committee Chairperson.
 - 1. Clean up day is under way for April 23, 2022. On April 22, 2022 there will be vests, bags, and gloves at Borough Building if anyone needs them. DPW will collect street litter bags.
 - 2. 20 Veteran Flags have been ordered. Asking Fire Department if they will help by putting them up before Memorial Day. The flags will stay up will after Veteran's Day.
 - 3. Ms. Krayeski is hoping to have the Mother's Day Bruch Flyer done by the end of the week so that we would be able to sell tickets. Jennifer Bixby will ask St. John's if we could also borrow 30 chairs.

5. Financial Reports:

- A. Treasurer Rhonda Parfitt was absent to give report. Robert Muiter gave verbal report that he was in contact with Ms. Parfitt and the report looks good. President Senese questioned if Ms. Parfitt sent anything on item D, purchase of new computer in new business. Mr. Muiter did not receive anything. President Senese explained that Ms. Parfitt was hoping the STMP grant would have come in sooner, but there is enough money to cover 1 computer. Motion by Gary Boughton, 2nd by Brad Krayeski to approve the Treasurer's Report as presented. All in favor, motioned carried.
- B. Motion by Gary Boughton, 2nd by Brad Krayeski to approve and pay Bill List with changes. All in favor, motion carried.
 - 1. Clarification if the Adam's Cable Bill was really \$1.00. Tabled till next month.
 - 2. Clarification on Water Authority reimbursement for \$1,104.97. Tabled till next month.
 - 3. Solicitor John Martin's bill for February and March in amount of \$1387.50 to be added to bill list.

6. Correspondence:

- A. Purchase of an aerial photo by Greg Cromer of Oakland Borough was discussed. Motioned by Gary Boughton to purchase the picture. No 2nd. Motion did not get carried. Gary Boughton expressed that he would purchase the picture and donate it to Oakland Borough.

7. Codes Report:

- A. Brad Krayeski gave verbal report. No complaints, but had a few questions and questions were resolved.

8. Police Report:

- A. Chief Officer Creamer was unavailable to give report. Council reviewed the hours.

9. DPW Report:

- A. Verbal report by Randy Glover, Head of DPW. Ordered a load of cold patch to start fixing potholes. Mayor Glover mentioned there are some huge potholes between Boyden and High Street that he would like to fix while out working on Borough roads. Ms. Bixby will contact PennDot to see if our DPW would be able to fill in the potholes under the agility agreement.
- B. Motion by Brad Krayeski, 2nd by Robert Muieter to advertise selling current lawn tractor. All in favor, motion carried.
- C. Motion by Brad Krayeski, 2nd by Robert Muieter amended to purchase a 24 hp tractor and snow blower for the price of \$5,599.98. All in favor, motioned carried.
- D. Update on 3 phone call bids to fix dump truck box. Tabled till next month. Price not to exceed \$5,000.00.
- E. Stafursky Paving is scheduled for April 28,2022 for street sweeping.
- F. Motion by Robert Muieter, 2nd by Brad Krayeski to advertise for DPW worker. All in favor, motion carried.

10. Finance Committee Report:

- A. Verbal report given by Robert Muieter. Committee discussed improvements. Options for the repairs on dump truck. Discussion on purchasing DumperDogg for truck.

11. Parks Committee Report:

No verbal report for Parks Committee.

- A. Gary Boughton requested Mayor Glover and Brad Krayeski for a temporary committee for a maintenance plan for the park. Mayor Glover and Brad Krayeski will help Gary Boughton with this committee.
- B. Playground equipment has been ordered.
 - 1. A \$15,000.00 deposit has been made for the ADA equipment. Gary Boughton would like volunteers to help pick out colors for the equipment. Ms. Bixby will put an ad on Facebook to see if anyone in community has a suggestion for colors.
 - 2. Waiting on paperwork to be finished for the CBDG grant for park.
- C. Motion by Gary Boughton, 2nd by Brad Krayeski to install a security camera at park. All in favor, motion carried.
- D. Motioned by Gary, 2nd by Brad Krayeski to get 3 bids from electricians to increase lighting at park. All in favor, motioned carried.
- E. Propose ordinance and fines for park will be tabled till next month.
- F. Ground Breaking Ceremony will be scheduled in May on a Tuesday.

12. Food Pantry:

- A. A Generous doner gave men and woman body wash and toothbrushes.
- B. Another generous donor donated a lot of can goods to the pantry.
- C. On April 28,2022 Ms. Bixby will have a meeting with Ingrid from Weinberg to start paperwork making our food pantry its own entity.

13. Grant Update:

- A. President Senese stated that there is money in the budget to purchase a blight property. President feels prudent to wait a year and design a contract for contractors. Would like a

motion to design an RFP. Motion by Brad Krayeski, 2nd by Gary Boughton to do an RFP for proposals for Housing Revitalization Contracts. All in favor, motion carried.

B. The DCNR grant for baseball field has been submitted.

C.

Old/Tabled Business:

New Business:

A. Motion by Gary, 2nd by Brad Krayeski for Kindred Spirits using building year-round. All in favor, motion carried.

B. Motion by Gary Boughton, 2nd by Robert Muiteer installing new breaker with a lockable box for Kindred Spirits. Kindred Spirits will cover all cost to have installed.

D. President Senese stated that we have an employee under the age of 18 working in the building. It is essential that any employee, council member, or volunteer with access to the building must have a child abuse clearance. Ms. Bixby will help anyone that needs help filling out the paperwork. Codes on the door will be changing. Once you get your clearance Ms. Bixby will give you the appropriate code to the door.

D. Motion by Robert Muiteer, 2nd by Brad Krayeski to purchase new computer at estimated cost of \$1637.89, for computer, programs, and prep. All in favor, motion carried.

E. County Commissioner Alan Hall is asking a letter to be sent to the State Representative and Governor to increase littering fines. Motion by Robert Muiteer, 2nd by Brad Krayeski to have letter sent. All in favor, motion carried.

F. Motion by Robert Muiteer, 2nd by Gary Boughton to send a letter supporting the Viaduct-To-Viaduct Scenic Byway Cycle event on August 6, 2022 to Northern Tier.

Adjournment: Motion by Brad Krayeski, 2nd by Gary Boughton to adjourn meeting at 7:49 p.m. All in Favor, motion carried.